

ALASKA PUBLIC OFFICES COMMISSION
MINUTES
REGULAR COMMISSION MEETING
SEPTEMBER 24-26, 2008

A regular meeting of the Alaska Public Offices Commission came to order at 9:08 a.m. on Thursday, September 25, 2008. The meeting convened at 2221 E. Northern Lights Blvd. Rm. 128, Anchorage, Alaska.

Brackets [] indicate an agenda item number and that an information packet is included in the meeting binders.

Asterisk * indicates no information was included in the meeting binders.

In Attendance:

COMMISSION: Elizabeth Hickerson - Chair
Kathleen Frederick – Vice Chair
Shirley Dean – Commissioner
Roger Holl – Commissioner (Absent)
Kathleen (Kate) Ballenger - Commissioner

Staff: Holly R. Hill – Executive Director
Chris Ellingson – Assistant Director
Patty Ware – Project Coordinator Juneau Office
Joan Mize- Administrative III Juneau office (Tel-conf)
Maria Bulfa - Recording Secretary
Wynona Sampson- Recording Secretary (In Training)

Attendees: **There were no attendee(s)**

ON RECORD 9:08 a.m.

Chair Hickerson introduced herself and the commission members present.

Lobbying Manual Review [8]

Ms. Ware presented the draft-lobbying manual for review that was included in the packet.

Commissioner Ballenger moved to approve the draft manual of instruction as revised consistent with the commission’s suggestions given today.

Commissioner Dean seconded the motion.

Commissioner Frederick was excused for personal business during the voting.

The motion passed 3-0

Discussion of Delegation Memo [9]

Ms. Hill gave an oral presentation of the draft delegation memo that was included in the packet.

OFF RECORD 10:57 a.m.

Break

ON RECORD 10:59 a.m.

The commission proceeded to discuss the draft delegation memo.

During the discussion, the commission approved the draft delegation memo as revised.

OFF RECORD 11:11 a.m.

Break

ON RECORD 11:27 a.m.

Discussion of modifications to Missions and Measures [13]

Ms. Hill gave an oral presentation on the modifications to missions and measures that were included in the packet.

OFF RECORD 12:12 p.m.

Lunch

ON RECORD 12:44 p.m.

Discussion of the use of 2 AAC 50.460(C)(3) [14]

Ms. Hill gave an oral presentation of 2 AAC 50.460(C)(3) that is included in the packet.

During the discussion, the commission advised staff to contact the Attorney General's office and make inquiries about the process then make recommendations if 2 AAC needed to be revised. Any revisions that are recommended are to be presented to the Commission.

Commissioner Dean moved to go to executive session to discuss personnel matters.

The following staff members were requested to attend this session: Holly Hill, APOC Executive Director; Chris Ellingson, APOC Assistant Director; Patty Ware, APOC Project Coordinator Juneau Office.

Commissioner Frederick seconded the motion.

The motion passed 4-0

OFF RECORD 1:15 p.m.

Executive session

ON RECORD 1:18 p.m.

Executive Director Report [17]

Ms. Hill presented the executive director's report that was included in the packet.

Commissioner Dean moved to approve the FY10 budget request as proposed by the Executive Director.

Commissioner Ballenger seconded the motion.

The motion passed 4-0

Commissioner Dean moved to recess until September 26, 2008 at 9:00 a.m.

Commissioner Ballenger seconded the motion.

Commissioner Frederick was excused for personal business during the voting.

The motion passed 3-0

OFF RECORD 1:53 p.m.