

ALASKA PUBLIC OFFICES COMMISSION
MINUTES
REGULAR COMMISSION MEETING
SEPTEMBER 23-25, 2009

A regular meeting of the Alaska Public Offices Commission came to order at 9:02 a.m. on Friday, September 25, 2009. The meeting was held at 2221 E. Northern Lights Blvd. Rm. 128, Anchorage, Alaska.

Brackets [] indicate an agenda item number and that an information packet is included in the meeting binders. Asterisk * indicates no information was included in the meeting binders.

In Attendance:

COMMISSION: Elizabeth Hickerson - Chair
Kathleen Frederick – Vice Chair (Telephonically)
Shirley Dean – Commissioner
Kathleen (Kate) Ballenger – Commissioner
Kathleen King - Commissioner

Staff: Holly R. Hill – Executive Director
Jerry Anderson – Asst. Director
Patty Ware – Project Coordinator Juneau Office
Maria Bulfa - Recording Secretary

Attendees: Rachael Petro, Deputy Commissioner, Department of Admin.
Carol Beecher- Assistant Deputy Commissioner, Dept. Of Admin
Tom Dosik- Assistant Attorney General, Dept. of Law
Rodel Hernandez – Resource Data Inc.
John Hennessy- Resource Data Inc

Teleconference: Annette Kreitzer- Commissioner, Dept. Of Admin
Eric Swanson- Deputy Commissioner, Dept. Of Admin
Carol Beecher- Special Asst. to the Commissioner
Cherly Lowenstein- Deputy Director, Division of Administrative Services
Anand Dubey- Director, Enterprise Tech. Services

ON RECORD 9:02 a.m.

Chair Hickerson called the meeting to order.

APOC Juneau Branch Office Update [*]

Ms. Ware gave a status update of the Juneau office to the Commission.

Executive Director Hill requested an Executive Session to discuss personnel issues. The Commission voted to go into Executive Session for Personnel issues. In the meeting were Commissioner Kreitzer (telephonic), Deputy Commissioner Petro, Director Eric Swanson (telephonic), Special Assistant to the Commissioner Carol Beecher, Executive Director Hill and Assistant Director Anderson.

OFF RECORD 9:03 a.m.

Executive Session

ON RECORD 9:10 a.m.

Executive Director Report [7]

Ms. Hill presented the Executive Director report and the complaint status report that was included in the Executive Director report to staff and Commission members

The Department of Administration- Division of Admin Services appeared in person and telephonically in support of the FY11 budget that was included on the Executive Director report and to answer any questions the Commission might have regarding the agency's budget.

- Annette Kreitzer- Telephonic
- Eric Swanson- Telephonic
- Rachael Petro- In person
- Cheryl Lowenstein- Telephonic
- Carol Beecher- In person

Commissioner Dean made a motion to authorize Ms. Hill to work with DOA to finalize paperwork needed for the Juneau office to move to new space on the 5th floor of the Court Plaza building.

Commissioner Ballenger seconded the motion.

The Commission voted 5-0 in favor of the motion.

Commissioner Dean made a motion to postpone the supplemental request until exact amount is proposed and authorized the Executive Director to work with the Department of Administration in amending FY11 budget.

Commissioner King seconded the motion.

The Commission voted 5-0 in favor of the motion.

Insight Program Update [*]

Ms. Ware gave an update to the staff and Commission members on the status of the Insight Project.

OFF RECORD 10:15 a.m.

Break

ON RECORD 10:27 a.m.

Executive Director Report [7]

Mr. Anderson presented the complaint status report that was included in the Executive Director report to staff and Commission members.

POFD Insight Design Discussion [8]

Ms. Ware gave an overview for the purpose HB65 (Personal Information) related to the Insight project and all filing requirements.

Mr. Dosik from the Department of Law appeared in person in support of HB65 (Personal Information) and to answer any questions that the Commission might have regarding HB65.

Unfinished Business [*]

The Commission discussed a hearing schedule sometime in October for the 09-01-CD (Pebble) complaint. The Commission also discussed an additional meeting to review additional collection matters, tentatively scheduled for October 13th at 9:00 a.m.

Commissioner Dean made a motion to adjourn.

Commissioner King seconded the motion.

Adjourn

OFF RECORD 11:20 a.m.