

ALASKA PUBLIC OFFICES COMMISSION  
MINUTES  
SPECIAL COMMISSION MEETING  
JANUARY 27, 2012

A special meeting of the Alaska Public Offices Commission came to order at 11:00 a.m., on Friday, January 27, 2012. The meeting was held at the Anchorage APOC office at 2221 E. Northern Lights Blvd., Room 128, Anchorage, Alaska.

Brackets [] indicate an agenda item number and that an information packet is included in the meeting binder. Asterisks \* indicate that no information was included in the meeting binder.

**In Attendance:**

**Commission:** Elizabeth Hickerson - Chair (Telephonically)  
Kathleen King – Vice-Chair  
Shirley Dean – Commissioner (Telephonically)  
Kenneth Kirk – Commissioner (Telephonically)

**Staff:** Paul Dauphinais - Executive Director  
Jerry Anderson – Assistant Director  
Joan Mize – Project Coordinator II Juneau Office (Telephonically)  
Vullnet Greva – Associate Attorney II  
Martha Tansik – Associate Attorney II  
Kim Wilson – Associate Attorney I  
Tiffany Gordon – Paralegal I  
Maria Bulfa – Law Office Assistant II

**Attendees:** John Ptacin – APOC Staff Attorney, Assistant Attorney General, Dept. of Law (Telephonically)  
Eric Menze- RDI Contractor  
Kim Skipper – Public  
Tom Portma – Public (Telephonically)  
Theda Pitman – Public (Telephonically)

**ON RECORD 11:00 a.m.**

Chair Hickerson called the meeting to order.

Paul Dauphinais and Martha Tansik each gave a brief update regarding MyAlaska electronic filing concerns that have been voiced through the Department of Administration. Each also commented on the training focused on the electronic filing system that has been provided by APOC, the feedback received from those attending the training, and future training currently scheduled.

Eric Menze, Resource Data INC- Contractor demonstrated the use of the APOC electronic system project and answered questions that the Commission posed regarding the APOC electronic filing.

Dauphinais recommended that the requirement for electronic filing via MyAlaska go forward as planned and not be postponed for a year.

The Commission unanimously concurred with the recommendation noting that it is possible for filers to request an exemption under regulations 2 AAC 50.816 and 2 AAC 50.821.

**OFF RECORD**

11:23 a.m.